

Appendix A



Scrutiny Work Programme Selection

Brief outline of issue to be scored:

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Submitted by:.....

Initial filter questions:

	Yes	No	Filter Process
Is this item already being considered by any other body (e.g. District Executive, Area Committee)			If yes the item is not suitable for inclusion in the Scrutiny Work Programme as there is a high likelihood that work will be duplicated.
Is this an issue about which something can be done and to which the Scrutiny Committee can add value?			If no then the item should not be included in the Scrutiny Work Programme

Scoring Process

If a proposed item makes it through the filter questions, the Scrutiny Committee will then consider each of the following questions – giving a collective score upon which they all agree. To reflect the 4 principles of effective scrutiny, some elements have been **weighted**. This means that the score for that particular question will be **multiplied by either 4, 3 or 2**. Once all the questions have been considered and scores awarded, members will use the following table to allocate items to the Scrutiny Work Programme:

Band A (81-132 points)	The issue should be included in the Scrutiny work programme and should be prioritised according to the score received and current workloads.
Band B (41-80)	This issue will not necessarily be included in the work programme but should be held in abeyance for future re-consideration
Band C (0- 40)	This issue should not be included in the work programme.

Scoring questions**Question 1: Is the issue related to the council's priorities?**

Not related	Slight priority	Medium priority	Significant priority	High priority	Overall Score (x4)
0	1	2	3	4	

Question 2: Is this issue concerned with the performance of a service?

Not applicable	Slight concern	Moderate concern	Significant concern	Major concern	Overall Score (x4)
0	1	2	3	4	

Question 3: Is this issue of significant public interest?

Not applicable	Slight interest	Medium interest	Significant interest	High interest	Overall Score (x4)
0	1	2	3	4	

Question 4: Has the issue got budgetary implications?

Not applicable	Slight	Medium	Significant	High	Overall Score (x4)
0	1	2	3	4	

Question 5: Does this issue contribute to the delivery of the Council's Corporate Plan and priorities?

Not applicable	Slight	Medium	Significant	High	Overall Score (x4)
0	1	2	3	4	

Question 6: Is this an issue where Scrutiny involvement will make a significant difference and achieve tangible outcomes?

Not applicable	Slight	Noticeable	Significant	Large	Overall Score (x4)
0	1	2	3	4	

Question 7: Does this issue relate to Government legislation (current or future?)

Not applicable	Possible future legislation	Definite Future	Current	Failure to implement legislation results in penalties /significant consequences	Overall Score (x2)
0	1	2	3	4	

Question 8: Does this issue have a potential impact for two or more areas?

Not applicable	Slight impact	Medium impact	Impact on 3 areas	Impact on all areas	Overall Score (x1)
0	1	2	3	4	

Question 9: Can effective Scrutiny of this issue be delivered from within available resources?

Not applicable	Not within next 12 months	Not within next 6 months	Yes- within 6 months	Yes immediately	Overall Score (x3)
0	1	2	3	4	